

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

DR. STEVEN KOLDEN, SUPERINTENDENT

FINANCIAL AFFAIRS COMMITTEE MEETING

*There will be a video link posted on the district web page that will allow the community to view this meeting in compliance with the open meetings law.
There will be an opportunity for public comment.*

**MONDAY, MAY 18, 2020
6:00 PM
COLBY HIGH SCHOOL**

AGENDA

- 1) REVIEW INVOICES AND RECIEPTS
- 2) PAYMENT OF BILLS

Committee Members Include: David Decker, Chair
Eric Elmhorst
Cheryl Ploeckelman

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

DR. STEVEN KOLDEN, SUPERINTENDENT

REGULAR SCHOOL BOARD MEETING

May 18, 2020

6:30 PM

High School LMC – Door #2

This meeting has been moved to the High School LMC to accommodate social distancing by the Board and Staff in compliance with the Safer at Home Act. There will be a video link posted on the District web page that will allow the community to view this meeting in compliance with the Open Meetings law. There WILL be an opportunity for Public Comment.

MEETING NORMS

- *The Board President will actively monitor our interactions.*
- *We will actively listen and not interrupt others.*

AGENDA:

1. CALL TO ORDER / ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. NOTICE OF POSTING
4. PUBLIC PARTICIPATION
5. BOARD COMMENDATIONS (If Any)
6. INFORMATION ITEMS:
 - 6.01 Correspondence
 - 6.01-1 Archambo Thank You
 - 6.02 Student Board Representative Report
 - 6.03 Superintendent's Report – Steve Kolden [Referendum Defeat]
 - 6.04 Strategic Planning Progress Monitoring – NO UPDATE
7. CONSENT AGENDA
 - 7.01 Minutes from the April 27 Special and Regular Board Meetings
 - 7.02 Requests for Out-of-State Travel (If Any)
 - 7.03 Approve Board Member Attendance and Expenses for Travel Outside the District at Meetings Other Than Regular, Special or Committee Meetings (If Any)
 - 7.04 Staff Resignations/Retirements/Leave Requests
 - 7.04-1 Meghan Walters, High School Technology Education
 - 7.04-2 Other Resignations/Retirements/Leave Requests (If Any)
 - 7.05 Personnel – Transfers/New Hires
 - 7.05-1 Hire of Hannah Engevoid, Middle School Special Education Teacher
 - 7.05-2 Hire of Terry Schmitt, Varsity Girls Basketball Coach
 - 7.05-3 Other Transfers/New Hires (If Any)
 - 7.06 Awards, Donations and Gifts to the School District of Colby (If Any)
8. REGULAR BUSINESS – CONSIDERATION OF:
 - 8.01 Agenda Items Moved From Consent Agenda
 - 8.02 Recommendation of Finance Committee
9. DISCUSSION INFORMATION
 - 9.01 Consideration of Reports of Board Members' Attendance at Seminars and Workshops
 - 9.02 2019-20 Budget Update
 - 9.03 2020-21 Budget Preparation (Brian Zaleski)
 - 9.04 2020 Summer School

10. ACTION INFORMATION

- 10.01 Agenda Items Moved from Consent Information
- 10.02 Discuss/Approve a Revised Graduation Date of July 2nd at 8:00 PM with a Backup Date of August 13th at 8:00 PM
- 10.03 Discuss/Approve a 2.65% Base Wage Pool Increase for Part II (Teachers) Employees to be Divided Equally
- 10.04 Discuss/Approve District Health Insurance Budget of \$2.4 Million for the 2020-21 School Year
- 10.05 Discuss/Approve EO Johnson Copier and Printer Contract for 2020-2025
- 10.06 Discuss/Approve 66:0301 Agreement with Abbotsford School District for Falcon Enterprises Alternative High School for 2020-21
- 10.07 Discuss/Approve Second Reading of Revision to Handbook Part I, Section 9.01 (c) Adding a Section for 220 Day Employees and Adding One Additional Sick Day Per Year
- 10.08 Discuss/Approve Second Reading of revision to Handbook Part III, Section 7.01 Adding a Section for 220 day Employees and Changing December 24th and December 31st from ½ Paid Holidays to Full Paid Holidays
- 10.09 Discuss/Approve Second Reading of Revision to Handbook Appendix Part V – 1.06, Extra-curricular and Co-Curricular Wage Schedule Increasing the Value per Point from \$102 to \$105
- 10.10 Discuss/Approve Second Reading of Revision to Handbook Appendix, Part I – 1.06 Extra duty Wage Schedule Increasing Specific Positions 5%

11. IDENTIFY ITEMS FOR NEXT AGENDA

11.01 Schedule Meetings:

- 11.01-1 Financial Affairs Committee Meeting – June 15, 2020 @ 6:00 PM
- 11.01-2 Regular Board of Education Meeting – June 15, 2020 @ 6:30 PM
- 11.01-3 Facilities and Transportation Committee Meeting – June 1, 2020 @ 6:30 PM
- 11.01-4 Policy and Curriculum Committee Meeting – TBD
- 11.01-5 Personnel Committee Meeting – TBD

12. ADJOURNMENT

Colby School District &
Board of Education,

I am overwhelmed by
your generosity & thoughtfulness
and the beautiful wind chime
given to me at the passing of
my dear Mom. I love wind
chimes & shall cherish it always!
Thank you! Sharou Archambo

SPECIAL MEETING MINUTES
BOARD OF EDUCATION – SCHOOL DISTRICT OF COLBY
MONDAY, APRIL 27, 2020
COLBY HIGH SCHOOL LMC

The Special School Board Meeting on April 27, 2020, was called to order at 6:00 PM in the Colby High School LMC by Board President, William Tesmer. Members present were William Tesmer, Jean Schmitt, Eric Elmhurst, and Todd Schmidt. Members present via virtual meeting were Cheryl Ploeckelman, Teri Hanson, and David Decker. Also present were Superintendent Steven Kolden and Kristen Seifert.

The meeting notice was posted according to the requirements of the open meeting law.

Mr. Tesmer, Board President called for the Election of Officers: Mr. Elmhurst nominated William Tesmer for Board President. No other nominations. Mr. Tesmer elected as President.

Mr. Elmhurst nominated Cheryl Ploeckelman for Board Vice President. No other nominations. Mrs. Ploeckelman elected as Vice President.

Mrs. Ploeckelman nominated Todd Schmidt for Board Clerk. No other nominations. Mr. Schmidt elected as Board Clerk.

Mr. Elmhurst nominated David Decker for Board Treasurer. No other nominations. Mrs. Lopez elected as Board Treasurer.

Mr. Tesmer, Board President, made the following committee and position appointments:
Cheryl Ploeckelman as WASB Annual Meeting Delegate. Alternate – William Tesmer
Cheryl Ploeckelman as CESA #10 Annual Meeting Delegate. Alternate – Eric Elmhurst
Todd Schmidt as Representative to the Colby IDEA Foundation, Inc.
Teri Hanson as Representative to the District Technology Committee
Cheryl Ploeckelman as Representative to the ESSA Plan Committee
David Decker, Board Treasurer, as Pension Plan Trustee
Kristen Seifert as Recording Secretary for Board of Education Meetings

Motion by Mr. Schmidt, seconded by Mrs. Schmitt, to designate the Nicolet Bank, Advantage Community Bank and Forward Financial Bank as depositories for school district funds. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; Abstain-None.

Motion by Mr. Elmhurst, seconded by Mrs. Schmitt, to designate Ruder Ware as the Legal Counsel to the District. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; Abstain-None.

Motion by Mr. Elmhurst, seconded by Mr. Decker to approve Johnson Block & Company for audit services. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; Abstain-None.

Motion by Mr. Schmidt, seconded by Mrs. Schmitt to designate Kristen Seifert as Deputy Clerk for the School District. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhorst; Abstain-None.

Motion by Mrs. Schmitt, seconded by Mr. Elmhorst, to designate the Tribune Phonograph as the official paper of publication for school district business. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhorst; Abstain-None.

Motion by Mrs. Ploeckelman, seconded by Mr. Schmidt to approve the use of signature stamp/facsimile signatures for Board of Education officers. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhorst; Abstain-None.

Mr. Tesmer, Board President, appointed the following members to Board of Education Standing Committees:

- Policy & Curriculum Committee – Cheryl Ploeckelman, Chair, Eric Elmhorst, Teri Hanson
- Facilities & Transportation Committee – Todd Schmidt, Chair, Jean Schmitt, Bill Tesmer
- Personnel Committee – Todd Schmidt, Chair, David Decker, Jean Schmitt
- Financial Affairs Committee – David Decker, Chair, Eric Elmhorst, Cheryl Ploeckelman

Motion by Mrs. Ploeckelman, seconded by Mrs. Schmitt, to approve the 2020-21 Board Meeting schedule for regular school board meetings as the third Monday of the month, with the exception of April and October, being the fourth Monday of the month. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhorst; Abstain-None.

Motion by Mrs. Schmitt, seconded by Mr. Elmhorst, to adjourn the meeting. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhorst; Abstain-None. Meeting adjourned at 6:16 PM

Respectfully Submitted:

Kristen Seifert, Recording Secretary

REGULAR MEETING MINUTES
 BOARD OF EDUCATION – SCHOOL DISTRICT OF COLBY
 MONDAY, APRIL 27, 2020
 COLBY HIGH SCHOOL LMC

The regular school board meeting on April 27, 2020, was called to order at 6:43 PM in the Colby High School LMC by Board President, William Tesmer. Members present were William Tesmer, Jean Schmitt, Eric Elmhorst, and Todd Schmidt. Members present via virtual meeting were Cheryl Ploeckelman, Teri Hanson, and David Decker. Also present were Superintendent Steven Kolden and Kristen Seifert.

Erin Voss, Student Board Representative, submitted an update to the Board regarding: WIAA has officially cancelled all spring sports; Choir is planning to learn the graduation song through Choral Tracks; FBLA cancelled the state competition; Spanish Club trip in May was cancelled; SADD all events were cancelled; Forensics-students have the option to compete at sate virtually; Administration is working with seniors regarding graduation and scholarship/awards night.

Mr. Kolden updated the Board regarding: DHS Order #31; HS Graduation; MS Virtual Learning Survey; BOE Election Results for April 2020.

Strategic Planning Progress Monitoring – No update.

Motion by Mr. Schmidt, seconded by Mrs. Schmitt to approve the consent agenda as presented:
 Minutes from the March 16, 2020 Regular Board Meeting and the March 16 & 30, 2020 Special Board Meetings
 Resignation of Dora Szemborski, High School Annual Advisor
 Resignation of Alexis Kruger, District IT Coordinator
 Transfer of Christine Olson, 7th Grade Language Arts to 6th Grade Science Teacher
 Hire of Bridget Donahue, 7th Grade Language Arts Teacher
 Hire of Nathan Larsen, Varsity Girls Volleyball Coach
 Accept with gratitude the donation of \$6,000 from the Colby Athletic Booster Club to be used towards the refinishing of the gym floors.
 Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhorst; No-None; Abstain-None.

Motion by Mr. Elmhorst, seconded by Mrs. Hanson to approve the receipts and invoices as presented. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhorst; No-None; Abstain-None.

Financial Report

TOTAL REVENUE – MARCH		\$ 2,703,182.24
NICOLET NATIONAL BANK-REFERENDUM APPROVED ACCT.		
NICOLET NATIONAL BANK-PENSION ACCT.	1064	\$ 3,352.64
NICOLET NATIONAL BANK-MANUAL CHECKS	318-332	\$ 243,792.75
FORWARD FINANCIAL BANK-MANUAL CHECKS	354-357	\$ 15,087.14
REGULAR CHECKS	32504-32515	\$ 3,700.19
DIRECT DEPOSITS	900077335-900078084	\$ 401,396.06
WIRE TRANSFERS	201900030-201900033	\$ 48,134.21
ADVANTAGE BANK-REGULAR CHECKS	78931-79066	\$ 253,245.16
TOTAL CHECKS TO BE APPROVED		\$ 968,708.15

Mr. Kolden updated the Board on the 2019-20 budget.

Mr. Zaleski updated the Board on the 2020-21 budget preparation.

Motion by Mr. Elmhorst, seconded by Mrs. Schmitt to approve revisions to the alternative compensation model for Professional Staff as recommended by the Personnel Committee. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhorst; No-None; Abstain-None.

Motion by Mr. Elmhurst, seconded by Mr. Schmidt to approve an exception to Policy #180 – BOE Operating Procedures to Allow Remote Participation more than twice in a calendar year and participation in closed session remotely for the remainder of the 2020 calendar year. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None; Abstain-None.

Motion by Mr. Elmhurst, seconded by Mrs. Schmitt to approve revisions to high school grading for semester 2 of the 2019-20 school year as recommended by administration. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None; Abstain-None.

Motion by Mr. Elmhurst, seconded by Mrs. Schmitt to approve the CESA 10 contract for services for 2020-21. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; Abstain-None.

Motion by Mr. Schmidt, seconded by Mrs. Schmitt to approve Baseman Brothers for refinishing the high school gym floor at \$26,135 and the middle school gym floor at \$14,876 with thanks to the Booster Club for their donation. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None; Abstain-None.

Motion by Mr. Elmhurst, seconded by Mrs. Schmitt to approve equipment replacements/upgrades in technology education wood shop at a cost of \$8,727. Roll call vote – Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None; Abstain-None.

Motion by Mr. Schmidt, seconded by Mr. Elmhurst to approve Revisions to the 2019-20 Transportation Contract with Burnett Transit to Payment at 80% on the Contracted Daily Rate for Regular Routes for Days Cancelled During the 2019-20 School Year as recommended by the Transportation Committee. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None; Abstain-None.

Motion by Mr. Elmhurst, seconded by Mrs. Schmitt to approve Spring Coaches Pay at 1/3 and Redirect the Remaining 2/3 to Program Purchases as Approved by Head Coaches. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None; Abstain-None.

Motion by Mr. Elmhurst, seconded by Mrs. Schmitt to approve Staffing for Special Education for 2020-21 - Reducing Two Aide Positions and Adding One Teacher Position as recommended by the Personnel Committee. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None; Abstain-None.

Motion by Mr. Elmhurst, seconded by Mrs. Schmitt to approve the Application of the Support Staff Substitute Bonus Handbook Appendix Part VI – 3.04 to Handbook Part III (Hourly) Staff Required to Work Full-time During the COVID-19 School Closure as recommended by the Personnel Committee. Roll call vote – Motion carried 6-0-1; Yes–Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None; Abstain-Mr. Tesmer.

Motion by Mr. Elmhurst, seconded by Mr. Schmidt to approve the First Reading of Revision to Handbook Part I, Section 9.01 (c) Adding a Section for 220 Day Employees and Adding One Additional Sick Day Per Year as recommended by the Personnel Committee. Roll call vote – Motion carried 6-0-1; Yes–Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None; Abstain-Mr. Tesmer.

Motion by Mr. Elmhurst, seconded by Mrs. Schmitt to approve the First Reading of revision to Handbook Part III, Section 7.01 Adding a Section for 220 day Employees and Changing December 24th and December 31st from ½ Paid Holidays to Full Paid Holidays as recommended by the Personnel Committee. Roll call vote – Motion carried 6-0-1; Yes–Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None; Abstain-Mr. Tesmer.

Motion by Mr. Elmhurst, seconded by Mrs. Schmitt to approve the First Reading of Revision to Handbook Appendix Part V – 1.06, Extra-curricular and Co-Curricular Wage Schedule Increasing the Value per Point from \$102 to \$105 as recommended by the Personnel Committee. Roll call vote – Motion carried 6-0-1; Yes–Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None; Abstain-Mr. Tesmer.

Motion by Mr. Schmidt, seconded by Mr. Elmhurst to approve First Reading of Revision to Handbook Appendix, Part I – 1.06 Extra duty Wage Schedule as recommended by the Personnel Committee. Roll call vote – Motion carried 6-0-1; Yes–Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None; Abstain-Mr. Tesmer.

Motion by Mr. Elmhurst, seconded by Mrs. Schmitt to approve a 2.65% Pool Increase for Handbook Part III (Hourly) Employees to be Divided Equally as Defined in the Alternative Compensation Model as recommended by the Personnel Committee. Roll call vote – Motion carried 6-0-1; Yes–Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None; Abstain-Mr. Tesmer.

Motion by Mr. Elmhurst, seconded by Mrs. Schmitt to approve a 2.65% Pool Increase for Handbook Part IV (Executive Exempt) Employees to be Divided Equally as recommended by the Personnel Committee. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer; Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None.

Motion by Mr. Elmhurst, seconded by Mrs. Schmitt to approve a 2.65% Pool Increase for Administrative Contracts to be Divided Equally as recommended by the Personnel Committee. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer; Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None.

Motion by Mrs. Ploeckelman, seconded by Mr. Elmhurst to approve the Second Reading of Revision to Policy #345.61 – Early Graduation. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer; Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None.

The Board scheduled meetings.

Motion by Mr. Schmidt, seconded by Mr. Elmhurst, to adjourn the meeting. Voice vote – motion carried. Meeting adjourned at 7:28 PM. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer; Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhurst; No-None.

Respectfully Submitted: Kristen Seifert, Reporting Secretary

SPECIAL MEETING MINUTES
BOARD OF EDUCATION – SCHOOL DISTRICT OF COLBY
MONDAY, APRIL 27, 2020
COLBY HIGH SCHOOL LMC

The Special School Board Meeting on April 27, 2020, was called to order at 6:30 PM in the Colby High School LMC by Board President, William Tesmer. Members present were William Tesmer, Jean Schmitt, Eric Elmhorst, and Todd Schmidt. Members present via virtual meeting were Cheryl Ploeckelman, Teri Hanson, and David Decker. Also present were Superintendent Steven Kolden and Kristen Seifert.

The meeting notice was posted according to the requirements of the open meeting law.

Motion by Mr. Elmhorst, seconded by Mr. Schmidt to request a waiver of the requirements of Wis. Stat. 121.02(1)(f) and the administrative rules promulgated by the department of public instruction regarding required instructional hours for students for the 2019-20 school year only due to the COVID-19 public health emergency. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhorst; Abstain-None.

Motion by Mr. Elmhorst, seconded by Mrs. Schmitt to adjourn the meeting. Roll call vote – Motion carried 7-0; Yes–Mr. Tesmer, Mr. Schmidt, Mrs. Ploeckelman, Mr. Decker, Mrs. Hanson, Mrs. Schmitt, Mr. Elmhorst; Abstain-None. Meeting adjourned at 6:34 PM.

Respectfully Submitted:

Todd Schmidt, Clerk

April 28, 2020

Dr. Steve Kolden
Superintendent
Colby School District

Dear Dr. Kolden,

I am writing to inform you that I am resigning my position as Technology Education Teacher in the Middle & High School Technology Department effective at the end of the 2019-2020 contract. I am resigning my position because I have accepted a position at another school district. Thank you for the opportunity to work at Colby School District.

Sincerely,

Meghan Walters

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

Dr. Steven Kolden, Superintendent

Request To: Hire

Transfer

Expand Employment

(Please check appropriate assignment)

Purpose: To request approval for persons who have been transferred to a new position, have current assignment expanded, or tendered employment. In order to insure compliance with federal and state laws, clearance must be obtained from the human resources director prior to the person reporting to work.

Engevoid, Hannah

Employee's Name: Last, First

4th & 5th Grade Special Education Teacher - MS

Position and Building Location

FTE: 1.0

Continuing Position? Yes No

(If no, Start and End Dates) _____ through _____

Administration Teacher Long Term Sub Instructional Aide Clerical Maintenance Food Service Coach

Other: _____

Desired start date: August 2020

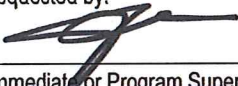
Is this a support staff position? Yes No If yes, please attach work calendar.

Does this position require a substitute? Yes No

Work Permit Attached (if Needed) Yes No

Indicate all account number(s) and percent of time for each account number to charge wages to (including grant accounts)

Hire Requested by:



Immediate or Program Supervisor's Signature

5/11/2020

Date



Superintendent's Signature

5-12-2020

Date

Reason for position vacancy:

Termination

Date position was vacated:

5/1/2020

Number of candidate files:

4

Number of candidates after screening:

1

Number of candidates interviewed:

1

Person vacating position:

Jordyn Anderson

Recruitment area:

WECAN

Person(s) doing screening:

J. Penry

Person(s) doing interviewing:

Penry, Schalow, Healy, Kneifl, Kunze, Pagelsdorf

Candidate Biography / Resume & Application Attached

Employee needs the following:

Web Page Access

Email

Phone Extension

Student Information System

Lunch Account

FOB/Key

OFFICE USE ONLY

SALARY:

CODE:

PAYROLL

BOOKKEEPER

ACCT. PAYABLE

505 WEST SPENCE ST. • P.O. BOX 139 • COLBY, WI 54421-0139

PHONE 715.223.2301 • FAX 715.223.4539

SKOLDEN@COLBY.K12.WI.US

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

Dr. Steven Kolden, Superintendent

Request To: Hire Transfer Expand Employment
(Please check appropriate assignment)

Purpose: To request approval for persons who have been transferred to a new position, have current assignment expanded, or tendered employment. In order to insure compliance with federal and state laws, clearance must be obtained from the human resources director prior to the person reporting to work.

Employee's Name: Last, First Schmitt, Terry Position and Building Location Head Girls Varsity basketball coach

FTE: 1.0 Continuing Position? Yes No

(If no, Start and End Dates) _____ through _____

Administration Teacher Long Term Sub Instructional Aide Clerical Maintenance Food Service Coach
 Other: _____

Work schedule for hourly staff (to include scheduled lunch break) _____ a.m. To _____ p.m.

Desired start date: _____ Is this a support staff position? Yes No If yes, please attach work calendar.

Does this position require a substitute? Yes No Work Permit Attached (If Needed) Yes No

Indicate all account number(s) and percent of time for each account number to charge wages to (including grant accounts)

Hire Requested by: [Signature] Date 5-5-20
Immediate or Program Supervisor's Signature
[Signature] Date 5-7-20
Superintendent's Signature

Reason for position vacancy:

Resignation

Date position was vacated:

Spring 2020

Number of candidate files:

3

Number of candidates after screening:

2

Number of candidates interviewed:

2

Person vacating position:

Randy Rau

Recruitment area:

Internal - Shopper - TP

Person(s) doing screening:

Jim Hagen

Person(s) doing interviewing:

Jim Hagen, Emilie Morrow,
Rick Goltz, Steve Wozniak,
Bryon Graun

Candidate Biography / Resume & Application Attached

Employee needs the following:

Web Page Access Email Phone Extension
 Student Information System Lunch Account FOB/Key/Parking
 Driver's License Background

OFFICE USE ONLY

SALARY: _____

CODE: _____

PAYROLL
 BOOKKEEPER
 ACCT. PAYABLE

FINANCIAL REPORT
BOARD OF EDUCATION MEETING
18-May-20

TOTAL REVENUE - APRIL \$ 218,896.01

NICOLET NATIONAL BANK

REFERENDUM APPROVED ACCOUNT -
PENSION ACCOUNT -

NICOLET NATIONAL BANK

MANUAL CHECKS 333-339 97,724.92

FORWARD FINANCIAL

MANUAL CHECKS 358-360 9,610.00
REGULAR CHECKS 32516-32523 7,654.66
DIRECT DEPOSITS 900078085-900078274 143,301.39
WIRE TRANSFERS 201900034-201900035 42,800.58

ADVANTAGE BANK

REGULAR CHECKS 79067-79110 24,588.38

TOTAL CHECKS TO BE APPROVED 325,679.93

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
Apr Rev	April Receipts	2019-2020	04/30/2020	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DSC/PAY TYPE	ACCOUNT/QUICK KEY	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
BNK2	1		Con Agra Foods - Rebate		50 R 800 259 257220 000	356781	04/01/20	0.00	24.48
			CHECK 8200595711						
BNK2	2		UMR - Cobra Refund		10 L 000 000 811631 000	356782	04/01/20	0.00	38.33
			CHECK 8547990						
BNK2	3		Showcase Players		10 R 800 264 500000 000	356783	04/01/20	0.00	168.75
			CHECK 1202						
BNK2	4		FTC VS Telestar Consulting		10 R 800 264 500000 000	356784	04/01/20	0.00	202.20
			CHECK 7897						
BNK2	5		Clark County - Lottery Credit		10 R 800 211 500000 000	356785	04/07/20	0.00	71,520.53
			CHECK 45820						
BNK2	6		Robbie Smazal - Use of Facilities		10 R 800 293 500000 000	356786	04/07/20	0.00	50.00
			CHECK 2377						
BNK2	7		Community United Pantry - Use of Facilities		10 R 800 293 500000 000	356787	04/07/20	0.00	187.50
			CHECK 1138						
BNK2	8		Wanda Moser - Lunch Donation		21 R 800 291 500000 950	356788	04/14/20	0.00	50.00
			CHECK 6377						
BNK2	9		City of Colby - Mobile Hme Tax		10 R 800 213 500000 000	356789	04/14/20	0.00	336.78
			CHECK 16916						
BNK2	10		City of Colby - Mobile Hme Tax Lottery Credit		10 R 800 213 500000 000	356790	04/14/20	0.00	1,067.53
			CHECK 16915						
BNK2	11		Marathon County - Lottery Tax Credit		10 R 800 211 500000 000	356791	04/15/20	0.00	60,239.59
			OTHER TYPE						
BNK2	12		WI DPI - Breakfast		50 R 800 717 257225 000	356792	04/20/20	0.00	3,852.68
			OTHER TYPE						
BNK2	13		WI DPI - Lunch		50 R 800 717 257220 000	356792	04/20/20	0.00	15,519.46
			OTHER TYPE						
BNK2	14		WI DPI - Snack Claim		50 R 800 717 257250 000	356793	04/20/20	0.00	248.16
			OTHER TYPE						
BNK2	15		WI DPI - Common School Fund		10 R 800 613 222200 000	356794	04/27/20	0.00	57,816.00
			OTHER TYPE						
BNK2	16		WI DPI - Snack Claim		50 R 800 717 257250 000	356795	04/27/20	0.00	107.16
			OTHER TYPE						
BNK2	17		J&D Snow Removal - Milk Donation		21 R 800 291 500000 951	638458	04/20/20	0.00	400.00
			CHECK 1146						
BNK2	18		Colby FFA Alumni - Milk Donation		21 R 800 291 500000 951	638459	04/20/20	0.00	472.50
			CHECK 1882						

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
Apr Rev	April Receipts	2019-2020	04/30/2020	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DSC/PAY TYPE	ACCOUNT/QUICK KEY	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED									
BNK2	19		Wild Things Taxidermy - Milk Donation	CHECK 1088	21 R 800 291 500000 951	638460	04/20/20	0.00	22.50
BNK2	20		D&S Milling - Milk Donation	CHECK 2795	21 R 800 291 500000 951	638461	04/20/20	0.00	200.00
BNK2	21		A&M Insurance Agency - Milk Donation	CHECK 2466	21 R 800 291 500000 951	638462	04/20/20	0.00	75.00
BNK2	22		Nicolet National Bank - Milk Donation	CHECK 73759	21 R 800 291 500000 951	638463	04/20/20	0.00	450.00
BNK2	23		CESA 10 - Handicapped Aid	CHECK 71870	27 R 800 516 436000 019	638464	04/20/20	0.00	2,856.00
BNK2	24		Students - Lifetime Sports	CASH	10 R 800 292 500000 000	638465	04/29/20	0.00	30.00
BNK2	25		Students - Welding/Communication	CASH	10 R 800 292 500000 000	638465	04/29/20	0.00	30.00
BNK6	26		Students - Class Dues	CASH	60 L 000 000 814533 000	638465	04/29/20	0.00	10.00
BNK2	27		Students - Athletic Fees	CHECK 5037	10 R 800 279 161000 000	638466	04/29/20	0.00	15.00
BNK2	28		Students - Yearbooks	OTHER TYPE	10 R 800 279 161000 000	638467	04/29/20	0.00	426.00
BNK2	29		FBLA	CHECK 9150	10 E 400 940 161310 000	638468	04/29/20	0.00	280.00
BNK2	30		Ag Country FCS - Milk Donation	CHECK 73470	21 R 800 291 500000 951	638469	04/29/20	0.00	1,200.00
BNK2	31		Forward Bank - Interest	OTHER TYPE	10 R 800 280 500000 000	638470	04/30/20	0.00	49.82
BNK2	32		Advantage Community Bank - Interest	OTHER TYPE	10 R 800 280 500000 000	638471	04/30/20	0.00	12.10
BN49	33		Nicolet - Interest	OTHER TYPE	49 R 800 280 500000 606	638472	04/30/20	0.00	8.67
BN46	34		Nicolet - Interest	OTHER TYPE	46 R 800 280 500000 000	638473	04/30/20	0.00	0.04
BN72	35		Nicolet Bank - Interest	OTHER TYPE	72 R 800 280 420000 000	638474	04/30/20	0.00	7.31
BNK2	36		Nicolet Bank - Interest	OTHER TYPE	10 R 800 280 500000 000	638475	04/30/20	0.00	784.73

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
Apr Rev	April Receipts	2019-2020	04/30/2020	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DSC/PAY TYPE	ACCOUNT/QUICK KEY	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT	
. . . CONTINUED										
BNK2	37		Nicolet Bank - Interest		39 R 800 280 281000 000	638476	04/30/20	0.00	46.83	
				OTHER TYPE						
BNK2	38		Nicolet Bank - Interest		10 R 800 280 500000 000	638477	04/30/20	0.00	0.01	
				OTHER TYPE						
BNK2	39		Students - Lunch Money		50 R 800 251 257220 000	638478	04/30/20	0.00	90.35	
				OTHER TYPE						
								CASH TOTAL	0.00	70.00
								CHECK TOTAL	0.00	79,617.10
								OTHER TYPE TOTAL	0.00	139,208.91
								TOTALS FOR BATCH	0.00	218,896.01
								BATCH TOTAL DIFFERENCE	0.00	-218,896.01
								CASH GRAND TOTAL	0.00	70.00
								CHECK GRAND TOTAL	0.00	79,617.10
								OTHER TYPE GRAND TOTAL	0.00	139,208.91
								39 LINE ENTRIES FOR 1 BATCH		
								GRAND TOTALS	0.00	218,896.01
								GRAND TOTAL DIFFERENCE	0.00	-218,896.01

39 LINE ENTRIES FOR BATCH NUMBER Apr Rev

***** End of report *****

May 2020 Board Report

Forward Financial:

Manual Checks 358-360	9,610.00
Wire Transfers 20190034-35	42,800.58
Direct Deposits 900078085-900078274	143,301.39
Regular Checks 32516-32523	7,654.66

Nicolet National Bank:

Manual Checks 333-339	97,724.92
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Forward Financial:

Manual Checks: \$9,610.00

4/24/2020	358 GREAT WEST	3,642.20
4/24/2020	359 AMERICAN FUNDS	1,400.00
5/8/2020	360 GREAT WEST	4,567.80

Wire Transfers: \$42,800.58

4/24/2020	201900034	WISCONISN RETIREMENT SYSTEM	21,400.29
4/24/2020	201900035	WISCONISN RETIREMENT SYSTEM	21,400.29

Direct Deposits: \$143,301.39

900078085-900078274 = \$143,301.39

Regular Checks : \$7,654.66

	32516	Ameriprise Financial	1,241.66
	32517	IDEA Foundation	80.00
	32518	Thrivent Financial	1,200.00
	32519	WI Support Collections Fund	46.15
	32520	Payroll Check	659.38
	32521	Payroll Check	533.78
	32522	Payroll Check	3,847.54
	32523	WI Support Collections Fund	46.15

Nicolet National Bank:

Manual Checks: \$97,724.92

4/24/2020	333 EBC FLEX WITHHELD	\$2,105.12
4/30/2020	334 EBC - HRA DEDUCTIBLES	\$27,031.95
5/8/2020	335 EBC - HRA DEDUCTIBLES	\$3,826.31
5/8/2020	336 EBC FLEX WITHHELD	\$2,105.12
5/8/2020	337 FED/FICA WITHHELD	\$50,128.87
5/8/2020	338 WEA TRUST ADVANTAGE	\$2,981.03
5/8/2020	339 STATE TAX WITHHELD	\$9,546.52

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
78928	05/04/2020	WEA ACADEMY	CONF REGIS	EDUCATOR'S RISING 2020 CONFERENCE	1011920450	-45.00	10 E 400 341 161301 000	GENERAL FUND/EDUCATORS RISING/PUPIL TRAVEL
79067	04/24/2020	BAUMANN, GERALD	REIMBURSEM	LILY BAUMANN - COLLEGE DAYS FOR KIDS - CANCELED	0	20.00	10 E 200 341 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/PUPIL TRAVEL
79068	04/24/2020	BAUMGARTNER, LIZ	REIMBURSEM	KYA VIEGUT - REIMBURSEMENT - HIGH SCHOOL SOFTBALL	0	25.00	10 R 800 292 500000 000	GENERAL FUND/DISTRICT WIDE/STUDENT FEES
79069	04/24/2020	BEDNAR, MARLENE	REIMBURSEM	PUPIL HEALTH SERVICES	1011920542	70.00	10 E 800 310 214000 000	GENERAL FUND/PUPIL HEALTH SERVICES/PERSONAL SERVICES
79070	04/24/2020	CHAD BENDER	REIMBURSEM	LANEY BENDER - COLLEGE DAYS FOR KIDS - CANCELED	0	20.00	10 E 200 341 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/PUPIL TRAVEL
79071	04/24/2020	BOYER, TRAVIS	REIMBURSEM	BREZLYN BOYER - COLLEGE DAYS FOR KIDS - CANCELED	0	20.00	10 E 200 341 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/PUPIL TRAVEL
79072	04/24/2020	CDI COMPUTER DEALERS	811080	LAPTOP REPLACEMENT - HIGH SCHOOL	2001920066	2,951.03	10 E 400 482 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/COMPUTERS
79073	04/24/2020	CLOUD, PENNI	REIMBURSEM	BRIDGET CLOUD - COLLEGE DAYS FOR KIDS - CANCELED	0	20.00	10 E 200 341 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/PUPIL TRAVEL
79074	04/24/2020	COMPLETE CONTROL INC	SRVCE04000	CENTRAL STATION MONITORING	1011920544	300.00	10 E 800 310 253700 000	GENERAL FUND/SECURITY SERVICE/PERSONAL SERVICES
79075	04/24/2020	DASHIR MANAGEMENT SE	6436	MAY 2020 POOL CPO	1011920540	175.00	10 E 800 310 253200 000	GENERAL FUND/OPERATION-SITES /PERSONAL SERVICES
79076	04/24/2020	CARMEN ESPINO	REIMBURSEM	DAISY PALACIOS - COLLEGE DAYS FOR KIDS - CANCELED	0	20.00	10 E 200 341 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/PUPIL

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	ACCOUNT			ACCOUNT DESCRIPTION
						AMOUNT	NUMBER		
79077	04/24/2020	HAMUS, ALAN	REIMBURSEM	ALIA HAMUS - COLLEGE DAYS FOR KIDS - CANCELED	0	20.00	10 E 200 341 213000 000	TRAVEL GENERAL FUND/PUPIL SERVICES - GUIDANCE/PUPIL TRAVEL	
79078	04/24/2020	IROW	287670	APRIL 2020 SHREDDING	1011920541	137.20	10 E 800 310 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/PERSONAL SERVICES	
79079	04/24/2020	JOHNSON, LYLE	REIMBURSEM	PARKER JOHNSON - REIMBURSE MIDDLE SCHOOL TRACK FEE	0	25.00	10 R 800 292 500000 000	GENERAL FUND/DISTRICT WIDE/STUDENT FEES	
79080	04/24/2020	MEYER, DANIEL	REIMBURSEM	DELAINA MEYER - COLLEGE DAYS FOR KIDS - CANCELED	0	20.00	10 E 200 341 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/PUPIL TRAVEL	
79081	04/24/2020	MEYER, TERRY	REIMBURSEM	RACHEL MEYER - COLLEGE DAYS FOR KIDS - CANCELED	0	20.00	10 E 200 341 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/PUPIL TRAVEL	
79082	04/24/2020	MEYER, TIMOTHY	REIMBURSEM	MADISON MEYER - COLLEGE DAYS FOR KIDS - CANCELED	0	20.00	10 E 200 341 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/PUPIL TRAVEL	
79083	04/24/2020	OVERDRIVE	07885CO201	E-BOOK ORDER	2001920069	152.55	10 E 100 482 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/COMPUTERS	
79083	04/24/2020	OVERDRIVE	07885CO201	E-BOOK ORDER	2001920069	511.72	10 E 200 482 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/COMPUTERS	
79083	04/24/2020	OVERDRIVE	07885CO201	E-BOOK ORDER	2001920069	80.19	10 E 100 482 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/COMPUTERS	
79083	04/24/2020	OVERDRIVE	07885CO201	E-BOOK ORDER	2001920069	268.98	10 E 200 482 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/COMPUTERS	
79083	04/24/2020	OVERDRIVE	07885CO201	EBOOK ORDER	2001920069	72.02	10 E 100 482 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/COMPUTERS	

CHECK CHECK		INVOICE	INVOICE	PO	ACCOUNT			ACCOUNT
NUMBER	DATE	VENDOR	NUMBER	DESCRIPTION	NUMBER	AMOUNT	NUMBER	DESCRIPTION
79083	04/24/2020	OVERDRIVE	07885C0201	EBOOK ORDER	2001920069	241.58	10 E 200 482 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/COMPUTERS
79083	04/24/2020	OVERDRIVE	07885C0201	EBOOK ORDER	2001920069	44.41	10 E 100 482 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/COMPUTERS
79083	04/24/2020	OVERDRIVE	07885C0201	EBOOK ORDER	2001920069	148.98	10 E 200 482 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/COMPUTERS
79084	04/24/2020	POLIVKA, BRIAN	REIMBURSEM	BRYNN POLIVKA - COLLEGE DAYS FOR KIDS - CANCELED	0	20.00	10 E 200 341 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/PUPIL TRAVEL
79085	04/24/2020	STREVELER, BRIAN	REIMBURSEM	RICHARD STREVELER - HIGH SCHOOL TRACK - SPORTS FEE REIMBURSEMENT	0	25.00	10 R 800 292 500000 000	GENERAL FUND/DISTRICT WIDE/STUDENT FEES
79086	04/24/2020	SWACKER, SHANE	REIMBURSEM	CAIGE SWACKER - COLLEGE DAYS FOR KIDS - CANCELED	0	20.00	10 E 200 341 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/PUPIL TRAVEL
79087	04/24/2020	THE SOCIAL EXPRESS	1351	LICENSE FOR THE SOCIAL EXPRESS FOR ONE YEAR	6021920080	154.99	27 E 800 362 223300 341	SPECIAL EDUC./EEN DIRECTOR/SOFTWARE AS A SERVICE
79088	04/24/2020	UNDERWOOD, SHANNON	REIMBURSEM	LEXI AND TORI UNDERWOOD - REIMBURSEMENT HIGH SCHOOL AND MIDDLE SCHOOL TRACK	0	50.00	10 R 800 292 500000 000	GENERAL FUND/DISTRICT WIDE/STUDENT FEES
79089	04/24/2020	SHANE UNDERWOOD	REIMBURSEM	BRADY UNDERWOOD - COLLEGE DAYS FOR KIDS - CANCELED	0	20.00	10 E 200 341 213000 000	GENERAL FUND/PUPIL SERVICES - GUIDANCE/PUPIL TRAVEL
79091	04/24/2020	WE ENERGIES	2427-483-1	ADAMS ST 03/18/2020 - 04/17/2020	0	52.94	10 E 800 331 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT
79091	04/24/2020	WE ENERGIES	5277-255-9	SCHOOL DISTRICT 03/18/2020 - 4/17/2020	0	176.78	10 E 800 331 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT
79091	04/24/2020	WE ENERGIES	8885-692-8	SCHOOL DISTRICT 03/18/2020 -	0	26.76	10 E 800 331 253300 000	GENERAL

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
				04/17/2020				FUND/OPERATION OF BUILDINGS/GAS FOR HEAT
79091	04/24/2020	WE ENERGIES	1005-690-6	GAS SERIVCE FOR 03/18/2020 - 04/17/2020 LOT BACK	0	2,700.76	10 E 800 331 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT
79091	04/24/2020	WE ENERGIES	1006-621-8	LOT FRONT 03/17/2020 - 04/16/2020	0	1,430.14	10 E 800 331 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT
79091	04/24/2020	WE ENERGIES	1085-638-3	ELEMENTARY 03/18/2020 - 04/17/2020	0	747.35	10 E 800 331 253300 000	GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT
79092	04/24/2020	WISCNET	15644	WISCNET - NETWORK ACCESS PARTICIPATION FEE	1011920537	420.00	10 E 800 362 295000 000	GENERAL FUND/ADMIN TECHNOLOGY SERVICES/SOFTWARE AS A SERVICE
79093	04/24/2020	WSSCA	PROJECTCOS	WSSCA - SCHOOL SECURITY ASSESSMENT AGENDA PAYMENT IN COORDINATION WITH ST. MARY'S PAROCHIAL SCHOOL	1011920538	950.00	10 E 901 310 221900 141	GENERAL FUND/PARENT-IMPROVEMENT OF INSTRUCTIO/PERSONAL SERVICES
79094	05/01/2020	KATHY BAY	JUDGING	FORENSICS - JUDGING	1011920548	125.00	10 E 800 940 161339 000	GENERAL FUND/FORENSICS/DUES & FEES
79096	05/01/2020	CHARTER COMMUNICATIO	0022996042	COLBY SCHOOL DISTRICT	0	153.96	10 E 800 358 295000 000	GENERAL FUND/ADMIN TECHNOLOGY SERVICES/ON-LINE COMMUNICATIONS
79097	05/01/2020	COOPER, JOHN	REIMBURSEM	LUNCH ACCOUNT PAYOUT - LOGAN COOPER	1011920552	7.25	50 R 800 251 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/PUPILS
79098	05/01/2020	ROBERT DETWILER	REIMBURSEM	MILEAGE REIMBURSEMENT FOR SCHOOL YEAR	1011920549	198.14	10 E 800 341 256730 000	GENERAL FUND/PARENT TRANSPORTATION/PUPIL TRAVEL
79099	05/01/2020	DIRECT SPORTS	12065	2 - Wilson Pudge 2.0 bag on	8011920045	394.87	10 E 400 411 162117 000	GENERAL FUND/GIRLS

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
79101	05/01/2020	KRUGER, ALEXIS	REIMBURSEM	wheels 1 - Field Rake 1 - SKLZ Hit away softball LUNCH ACCOUNT PAYOUT	1011920545	0.00	50 R 800 251 257220 000	SOFTBALL/GENERAL SUPPLIES FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/PUPILS
79101	05/01/2020	KRUGER, ALEXIS	REIMBURSEM	LUNCH ACCOUNT PAYOUT	1011920545	25.70	50 E 800 251 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/INCOME PROTECTION INSURANCE
79102	05/01/2020	KURT OR HEATHER KULA	REIMBURSEM	MILEAGE MARCH 2020	1011920546	21.12	10 E 800 341 256730 000	GENERAL FUND/PARENT TRANSPORTATION/PUPIL TRAVEL
79103	05/01/2020	QUILL CORPORATION	6538777	COLBY ELEMENTARY - ENVELOPES FOR TAKE HOME PACKETS DURING SCHOOL SHUT DOWN	1011920554	101.96	10 E 100 411 241000 000	GENERAL FUND/OFFICE OF PRINCIPAL/GENERAL SUPPLIES
79105	05/01/2020	VENZKE, LARRY & RHON	REIMBURSEM	LUNCH ACCOUNT PAY OUT - BRANT VENZKE	1011920553	41.30	50 R 800 251 257220 000	FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/PUPILS
79106	05/01/2020	VERIZON WIRELESS	9852687410	SERVICES - 3/17/2020 - 4/16/2020	0	340.49	10 E 800 355 263300 000	GENERAL FUND/PUBLIC INFORMATION/TELEPHON E
79106	05/01/2020	VERIZON WIRELESS	9852687409	3/17/2020 - 4/16/2020	0	22.55	10 E 800 355 263300 000	GENERAL FUND/PUBLIC INFORMATION/TELEPHON E
79107	05/01/2020	WELD RILEY, S.C.	46170	FEES CHARGED FOR SERVICES THROUGH APRIL 2020. INCLUDES INVOICES 46167, 46168, 46169 AND 46170	1011920555	3,998.66	10 E 800 310 231500 000	GENERAL FUND/BOARD OF ED. LEGAL/PERSONAL SERVICES
79108	05/01/2020	WHSFA STATE OFFICE	COLBYENTRY	INDIVIDUAL ENTRY FEES FOR WHSFA ONLINE COMPETITION - DALTON HIGLEY, ZANZA HAEMER, KYL A KAPFHAMER. LAUREN BERG AND TYLER TIMMERS	1011920547	25.00	10 E 400 940 161339 000	GENERAL FUND/FORENSICS/DUES & FEES
79109	05/01/2020	WISCONSIN ASSOCIATIO	71829	WASB - BOARD DOCS LIGHT PLUS	1011920551	6,000.00	10 E 800 362 295000 000	GENERAL FUND/ADMIN

<u>CHECK</u> <u>NUMBER</u>	<u>CHECK</u> <u>DATE</u>	<u>VENDOR</u>	<u>INVOICE</u> <u>NUMBER</u>	<u>INVOICE</u> <u>DESCRIPTION</u>	<u>PO</u> <u>NUMBER</u>	<u>AMOUNT</u>	<u>ACCOUNT</u> <u>NUMBER</u>	<u>ACCOUNT</u> <u>DESCRIPTION</u>
				JUNE 2020 - MAY 2021				TECHNOLOGY SERVICES/SOFTWARE AS A SERVICE
79110	05/01/2020	WORLD BOOK SCHOOL &	0001609701	MIDDLE SCHOOL WORLD BOOK ENCYCLOPEDIA 2020 22V	2001920067	999.00	10 E 200 439 222000 031	GENERAL FUND/EDUCATIONAL MEDIA/OTHER MEDIA
Totals for checks						24,588.38		

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	0.00	125.00	24,234.14	24,359.14
27	SPECIAL EDUC.	0.00	0.00	154.99	154.99
50	FOOD SERVICE FUND	0.00	48.55	25.70	74.25
***	Fund Summary Totals ***	0.00	173.55	24,414.83	24,588.38

***** End of report *****

Obj	2018-19		2018-19		2019-20		Encumbered Amount	Unencumbered Balance
	Original Budget	FYTD Activity	FYTD %	Budget	FYTD Activity	FYTD %		
100000	INSTRUCTION							
110000	ELEMENTARY CURRICULUM							
SALARIES	923,226.00	651,428.10	70.56	915,059.00	665,880.66	72.77	0.00	249,178.34
EMPLOYEE BENEFITS	520,325.00	376,917.44	72.44	455,903.00	332,151.09	72.86	0.00	123,751.91
PURCHASED SERVICES	0.00	525.00	0.00	0.00	2,390.82	0.00	-59.94	-2,330.88
NON-CAPITAL OBJECTS	43,086.00	53,257.17	123.61	59,427.00	55,232.28	92.94	375.48	3,819.24
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ELEMENTARY CURRICULUM	1,486,637.00	1,082,127.71	72.79	1,430,389.00	1,055,654.85	73.80	315.54	374,418.61
120000	REGULAR CURRICULUM							
SALARIES	1,608,102.00	1,262,532.54	78.51	1,676,567.00	1,183,242.27	70.58	0.00	493,324.73
EMPLOYEE BENEFITS	768,268.00	599,403.65	78.02	768,875.00	526,771.83	68.51	0.00	242,103.17
PURCHASED SERVICES	2,592.00	1,930.29	74.47	3,275.00	4,420.51	134.98	-1,088.80	-56.71
NON-CAPITAL OBJECTS	111,657.00	99,754.32	89.34	152,925.00	133,196.83	87.10	10,301.10	9,427.07
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	5,847.00	4,308.05	73.68	6,489.00	3,289.10	50.69	3,668.50	-468.60
REGULAR CURRICULUM	2,496,466.00	1,967,928.85	78.83	2,608,131.00	1,850,920.54	70.97	12,880.80	744,329.66
130000	VOCATIONAL CURRICULUM							
SALARIES	213,180.00	164,899.25	77.35	220,817.00	164,598.10	74.54	8.39	56,210.51
EMPLOYEE BENEFITS	125,692.00	102,828.89	81.81	137,365.00	93,109.65	67.78	0.00	44,255.35
PURCHASED SERVICES	4,690.00	4,078.55	86.96	4,340.00	4,379.35	100.91	1,490.34	-1,529.69
NON-CAPITAL OBJECTS	74,844.00	76,041.75	101.60	47,350.00	42,098.67	88.91	5,993.99	-742.66
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	90.00	85.00	94.44	1,100.00	752.65	68.42	587.35	-240.00
VOCATIONAL CURRICULUM	418,496.00	347,933.44	83.14	410,972.00	304,938.42	74.20	8,080.07	97,953.51
140000	PHYSICAL CURRICULUM							
SALARIES	164,249.00	126,522.31	77.03	170,846.00	125,371.54	73.38	0.00	45,474.46
EMPLOYEE BENEFITS	75,327.00	58,450.31	77.60	72,886.00	50,720.77	69.59	0.00	22,165.23
PURCHASED SERVICES	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NON-CAPITAL OBJECTS	1,425.00	1,893.51	132.88	1,630.00	4,136.37	253.77	37.80	-2,544.17

Obj	2018-19		2018-19		2019-20		2019-20		Encumbered Amount	Unencumbered Balance
	Original Budget	FYTD Activity	FYTD %	Budget	FYTD Activity	FYTD %				
100000	INSTRUCTION									
140000	PHYSICAL CURRICULUM									
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	3,600.00	2,575.00	71.53	4,600.00	808.89	17.58	3,600.00	191.11		
PHYSICAL CURRICULUM	244,701.00	189,441.13	77.42	249,962.00	181,037.57	72.43	3,637.80	65,286.63		
150000	SPECIAL CURRICULUM									
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NON-CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SPECIAL CURRICULUM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
160000	CO-CURRICULAR									
SALARIES	128,208.00	115,566.68	90.14	126,464.00	94,156.17	74.45	0.00	32,307.83		
EMPLOYEE BENEFITS	16,344.00	13,946.24	85.33	15,536.00	11,542.38	74.29	0.00	3,993.62		
PURCHASED SERVICES	38,873.00	28,029.39	72.11	27,055.00	23,521.70	86.94	9,123.38	-5,590.08		
NON-CAPITAL OBJECTS	34,459.00	35,032.72	101.66	28,927.00	20,255.24	70.02	9,650.57	-978.81		
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	19,360.00	22,972.29	118.66	20,373.00	11,712.33	57.49	5,152.58	3,508.09		
CO-CURRICULAR	237,244.00	215,547.32	90.85	218,355.00	161,187.82	73.82	23,926.53	33,240.65		
170000	SPECIAL NEEDS									
SALARIES	156,507.00	113,580.55	72.57	172,971.00	103,760.07	59.99	0.00	69,210.93		
EMPLOYEE BENEFITS	110,855.00	63,697.33	57.46	124,798.00	52,927.23	42.41	0.00	71,870.77		
PURCHASED SERVICES	50.00	82.22	164.44	50.00	0.00	0.00	0.00	50.00		
NON-CAPITAL OBJECTS	3,853.00	1,422.24	36.91	3,970.00	2,467.14	62.14	96.09	1,406.77		
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	2,320.00	1,840.00	79.31	1,840.00	0.00	0.00	800.00	1,040.00		
SPECIAL NEEDS	273,585.00	180,622.34	66.02	303,629.00	159,154.44	52.42	896.09	143,578.47		
INSTRUCTION	5,157,129.00	3,983,600.79	77.24	5,221,438.00	3,712,893.64	71.11	49,736.83	1,458,807.53		

Obj	2018-19		2018-19		2019-20		2019-20		Encumbered Amount	Unencumbered Balance
	Original Budget	FYTD Activity	FYTD %	Budget	FYTD Activity	FYTD %				
200000	SUPPORT SERVICES									
210000	PUPIL SERVICES									
SALARIES	172,306.00	135,878.06	78.86	178,391.00	131,795.87	73.88	0.00	46,595.13		
EMPLOYEE BENEFITS	103,874.00	75,458.76	72.64	102,098.00	68,717.31	67.31	0.00	33,380.69		
PURCHASED SERVICES	9,265.00	7,351.98	79.35	3,762.00	3,241.40	86.16	751.60	-231.00		
NON-CAPITAL OBJECTS	16,103.00	3,213.90	19.96	13,180.00	7,945.75	60.29	3,821.20	1,413.05		
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
OTHER OBJECTS	140.00	360.00	257.14	360.00	352.50	97.92	-80.00	87.50		
PUPIL SERVICES	301,688.00	222,262.70	73.67	297,791.00	212,052.83	71.21	4,492.80	81,245.37		
220000	INSTRUCTIONAL STAFF SERVICES									
SALARIES	189,680.00	150,743.22	79.47	190,811.00	143,501.40	75.21	0.00	47,309.60		
EMPLOYEE BENEFITS	122,776.00	102,088.21	83.15	114,187.00	88,044.76	77.11	0.00	26,142.24		
PURCHASED SERVICES	53,879.00	61,961.73	115.00	86,921.00	43,205.68	49.71	-3,286.26	47,001.58		
NON-CAPITAL OBJECTS	117,573.00	114,629.07	97.50	50,703.00	44,930.81	88.62	8,371.86	-2,599.67		
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	161.81	0.00	-161.81	0.00		
OTHER OBJECTS	1,157.00	474.00	40.97	1,004.00	449.48	44.77	758.68	-204.16		
INSTRUCTIONAL STAFF SERVI	485,065.00	429,896.23	88.63	443,626.00	320,293.94	72.20	5,682.47	117,649.59		
230000	GENERAL ADMINISTRATION									
SALARIES	187,369.00	167,134.13	89.20	196,535.00	171,433.38	87.23	0.00	25,101.62		
EMPLOYEE BENEFITS	64,739.00	62,076.76	95.89	63,522.00	55,450.34	87.29	0.00	8,071.66		
PURCHASED SERVICES	50,914.00	43,878.74	86.18	52,050.00	41,860.69	80.42	-13,701.96	23,891.27		
NON-CAPITAL OBJECTS	9,150.00	5,459.56	59.67	8,600.00	1,934.28	22.49	-798.46	7,464.18		
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
OTHER OBJECTS	10,500.00	10,125.32	96.43	12,000.00	11,519.87	96.00	-247.50	727.63		
GENERAL ADMINISTRATION	322,672.00	288,674.51	89.46	332,707.00	282,198.56	84.82	-14,747.92	65,256.36		
240000	BUILDING ADMINISTRATION									
SALARIES	404,003.00	366,150.97	90.63	411,311.00	347,833.14	84.57	0.00	63,477.86		
EMPLOYEE BENEFITS	235,134.00	210,526.35	89.53	224,527.00	177,326.70	78.98	0.00	47,200.30		
PURCHASED SERVICES	800.00	628.00	78.50	800.00	1,182.42	147.80	786.24	-1,168.66		
NON-CAPITAL OBJECTS	5,800.00	3,869.34	66.71	17,560.00	13,573.23	77.30	5,485.48	-1,498.71		

Obj	2018-19		2018-19		2019-20		Encumbered Amount	Unencumbered Balance
	Original Budget	FYTD Activity	FYTD %	Budget	FYTD Activity	FYTD %		
200000	SUPPORT SERVICES							
240000	BUILDING ADMINISTRATION							
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	1,315.00	1,595.00	121.29	1,830.00	1,695.00	92.62	-150.00	285.00
BUILDING ADMINISTRATION	647,052.00	582,769.66	90.07	656,028.00	541,610.49	82.56	6,121.72	108,295.79
250000	BUSINESS ADMINISTRATION							
SALARIES	452,280.00	392,974.99	86.89	449,800.00	366,678.58	81.52	0.00	83,121.42
EMPLOYEE BENEFITS	281,666.00	218,671.66	77.64	244,456.00	166,320.88	68.04	0.00	78,135.12
PURCHASED SERVICES	1,105,970.00	1,059,030.63	95.76	1,153,870.00	866,100.41	75.06	-258,866.46	546,636.05
NON-CAPITAL OBJECTS	130,075.00	89,123.44	68.52	125,380.00	72,139.94	57.54	-13,333.96	66,574.02
CAPITAL OBJECTS	51,000.00	96,879.00	189.96	60,000.00	20,252.49	33.75	0.00	39,747.51
INSURANCE & JUDGMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	1,500.00	2,915.41	194.36	3,025.00	323.28	10.69	-261.82	2,963.54
BUSINESS ADMINISTRATION	2,022,491.00	1,859,595.13	91.95	2,036,531.00	1,491,815.58	73.25	-272,462.24	817,177.66
260000	CENTRAL SERVICES							
SALARIES	0.00	12.39	0.00	0.00	1,020.00	0.00	0.00	-1,020.00
EMPLOYEE BENEFITS	0.00	151.66	0.00	0.00	78.03	0.00	0.00	-78.03
PURCHASED SERVICES	32,000.00	22,785.10	71.20	28,650.00	63,236.51	220.72	-25,881.51	-8,705.00
NON-CAPITAL OBJECTS	0.00	687.87	0.00	500.00	288.32	57.66	0.00	211.68
CAPITAL OBJECTS	1,000.00	1,246.25	124.63	1,500.00	2,031.06	135.40	0.00	-531.06
OTHER OBJECTS	0.00	125.00	0.00	0.00	287.00	0.00	0.00	-287.00
CENTRAL SERVICES	33,000.00	25,008.27	75.78	30,650.00	66,940.92	218.40	-25,881.51	-10,409.41
270000	INSURANCE							
INSURANCE & JUDGMENTS	122,244.00	120,901.32	98.90	114,955.00	95,286.51	82.89	0.00	19,668.49
INSURANCE	122,244.00	120,901.32	98.90	114,955.00	95,286.51	82.89	0.00	19,668.49

Obj	2018-19		2018-19		2019-20		Encumbered Amount	Unencumbered Balance
	Original Budget	FYTD Activity	FYTD %	Budget	FYTD Activity	FYTD %		
200000	SUPPORT SERVICES							
280000	DEBT SERVICE							
DEBT RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
290000	OTHER SUPPORT SERVICES							
SALARIES	18,796.00	18,928.49	100.70	45,450.00	31,599.97	69.53	0.00	13,850.03
EMPLOYEE BENEFITS	192,183.00	186,927.36	97.27	188,499.00	13,395.84	7.11	0.00	175,103.16
PURCHASED SERVICES	210,758.00	168,064.98	79.74	226,138.00	155,409.23	68.72	-8,663.06	79,391.83
NON-CAPITAL OBJECTS	3,500.00	4,996.24	142.75	15,250.00	11,320.17	74.23	-2,035.50	5,965.33
CAPITAL OBJECTS	8,400.00	9,240.00	110.00	0.00	0.00	0.00	0.00	0.00
OTHER SUPPORT SERVICES	433,637.00	388,157.07	89.51	475,337.00	211,725.21	44.54	-10,698.56	274,310.35
SUPPORT SERVICES	4,367,849.00	3,917,264.89	89.68	4,387,625.00	3,221,924.04	73.43	-307,493.24	1,473,194.20
400000	NON-PROGRAM TRANSACTIONS							
410000	INTERFUND OPERATING TRANSFERS							
OPERATING TRANSFERS-OUT	1,113,656.00	1,000.00	0.09	1,128,579.00	0.00	0.00	0.00	1,128,579.00
INTERFUND OPERATING TRANS	1,113,656.00	1,000.00	0.09	1,128,579.00	0.00	0.00	0.00	1,128,579.00
430000	GEN. TUITION PAYMENTS							
PURCHASED SERVICES	1,480,041.00	45,244.32	3.06	1,597,832.00	22,760.78	1.42	-19,971.78	1,595,043.00
NON-CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GEN. TUITION PAYMENTS	1,480,041.00	45,244.32	3.06	1,597,832.00	22,760.78	1.42	-19,971.78	1,595,043.00
490000	NON-PROGRAM TRANSACTIONS							
OTHER OBJECTS	1,325.00	1,372.29	103.57	0.00	47.18	0.00	0.00	-47.18
NON-PROGRAM TRANSACTIONS	1,325.00	1,372.29	103.57	0.00	47.18	0.00	0.00	-47.18
NON-PROGRAM TRANSACTIONS	2,595,022.00	47,616.61	1.83	2,726,411.00	22,807.96	0.84	-19,971.78	2,723,574.82

	2018-19	2018-19	2018-19	2019-20	2019-20	2019-20	Encumbered	Unencumbered
Obj	<u>Original Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Amount</u>	<u>Balance</u>
Grand Expense Totals	12,120,000.00	7,948,482.29	65.58	12,335,474.00	6,957,625.64	56.40	-277,728.19	5,655,576.55

Number of Accounts: 3961

***** End of report *****

What is a School District Fund Balance?

- Fund Balance IS: Assets (What a district owns) less Liabilities (What a district owes). It consists of cash, cash equivalents (i.e. investments), and non-cash components (i.e. taxes receivable, payables).
- Fund balance is often confused as cash. However, fund balance IS NOT the equivalent of a person's savings or cash accounts. It IS NOT entirely cash that can be used for any purpose. Financial cash reserves (cash and cash equivalents) are only a portion of fund balance. Policymakers need to focus on the cash reserves that school districts need to operate.
- For district audit purposes, fund balance is measured on June 30th. This one-time, fund balance "snapshot" will include significant receivables (August tax receivables, grants receivable, and delayed state aid payments). Taxes receivable in August for the prior school year is the largest receivable recorded in the June 30 fund balance.

Why are sufficient cash reserves so important?

- A district's financial cash reserves must be adequate to protect the short-term and long-term educational opportunities for that community's children against some type of financial disruption.
- Insufficient cash reserves will result in the district borrowing to meet cash flow needs. Borrowing will result in an additional interest expense borne by taxpayers and fewer taxpayer dollars available for needed educational programming. Appropriate financial reserves will result in higher credit ratings that will lower district borrowing costs. Cash reserves are needed for cash flow purposes because:
 - Districts receive much of their state aid right before their fiscal year ends as they determine their ending fund balance on June 30th. Some general aid is paid in July but recorded as part of the June 30 fund balance.
 - Districts receive no state general aid in August, October, November and May.
 - Property taxes begin flowing to school districts six months after the fiscal year has begun. There is no property tax income for districts in the months of July through December.
 - The \$1.09 billion in school levy credits and first dollar credits are received by school districts after the fiscal year is over. These payments for the previous school year are received in August but are included in the June 30 fund balance.
 - All of the receivables mentioned above cannot be used to pay any bills or make district payroll.
- Provides a way to set money aside for scheduled and unscheduled expenses such as repairs (roof), maintenance (new heating systems etc.), catastrophic (or near catastrophic) events, or major purchases (buses, textbooks).
- Uncertainty about state and federal funding, as well as the myriad problems facing school districts in declining enrollment. For the more than 60 percent of Wisconsin school districts currently in declining enrollment, having sufficient cash reserves allows these districts to better manage the decline.
- The establishment of sufficient and stable district cash reserves is considered a prudent business practice and demonstrates solid financial planning, sound fiscal management and a strong district fiscal position.

Recommendations

- Each school district operates under unique circumstances and has unique reasons for building its financial cash reserves. Therefore, general recommendations cannot possibly cover all the unique situations that necessitate a larger or smaller district fund balance.
- Each district should carefully and thoughtfully develop fund balance policies and objectives and then clearly present this information to their community.
- School district leadership should understand their district's cash flow analysis, paying particular attention to their annual low point(s) in cash flow.

Summer School options

Survey for Summer School options

If we are unable to have a face to face summer school, would you want your students to have a "virtual" summer school experience?

yes

no

IF you currently have your students signed up for face to face summer school, do you still plan for them to come if it is possible?

yes

No

We only plan to do one or the other, which do you prefer?

face to face

virtual

Submit

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Moving Forward with COVID-19

Administrative Recommendation:

Administration's Recommendation to the BOE on May 18th,

Reschedule 2020 Commencement Ceremony for July 2nd at 8:00 PM, with a backup date of August 13th at 8:00 PM

Decision BY Monday June 15th;

Cancel or proceed with ALL July School activities

- Graduation
- Summer School (face to face)
- Community Education

Decision BY Monday July 20th;

Cancel or proceed with ALL August School activities

- Graduation
- Summer School (face to face)
- Community Education
- Athletics
- Staff Inservice



Colby School District

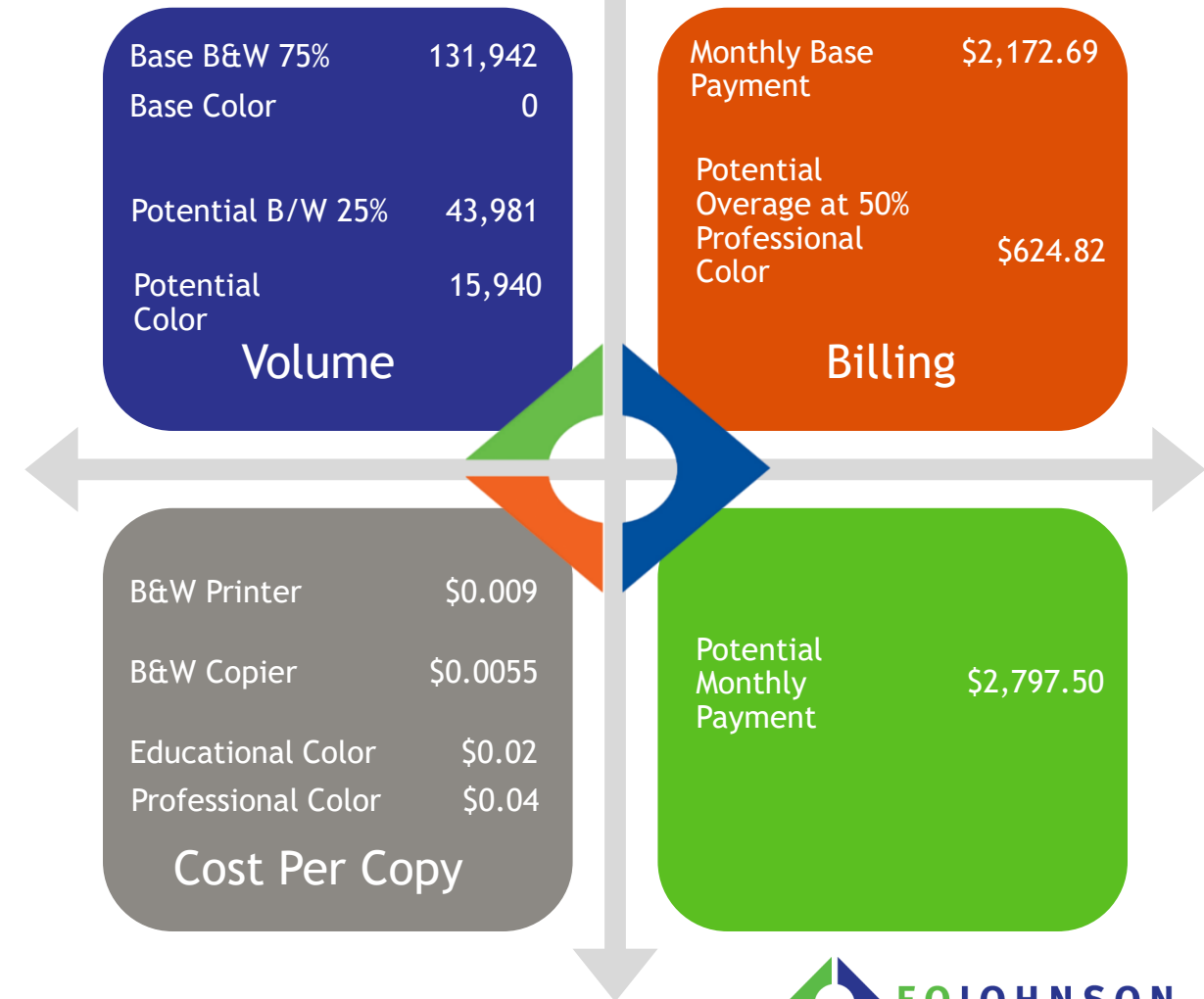
Managed Print Solution

April 23, 2020

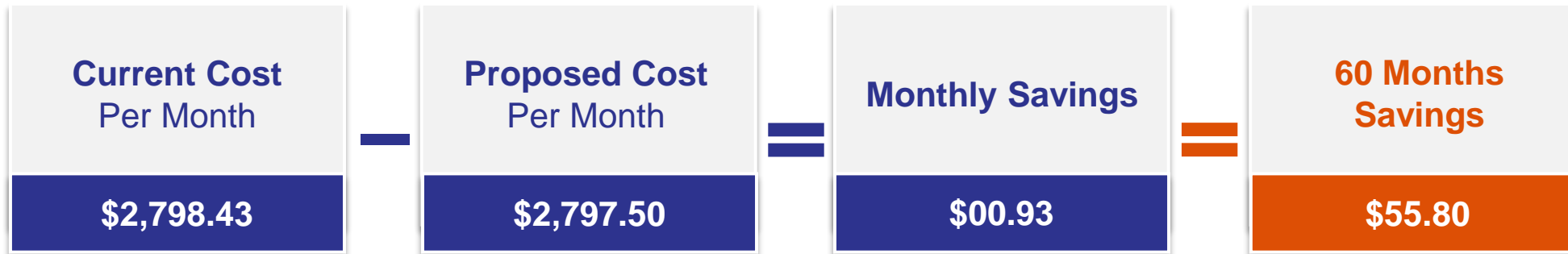


All New HP Payment Option – Monthly Base Payment

- Payment options can be set up as monthly, quarterly, semi-annual, or annual billing upon request
- Includes all proposed equipment, 5 year equipment warranty, 4 hour service, parts, supplies, software implementation, installation, and training
- All copies and prints will be monitored on a quarterly basis with quarterly reviews
- HP managed security software is available for an additional cost



Total Savings for Five Years



Estimated Print Management Savings over 5 years					
Current Annual Energy Cost		Proposed Annual Energy Cost		Annual Energy Savings	5 Years Energy Savings
\$ 1,496.85	-	\$ 628.80	=	\$ 868.05	\$4,340.24

**66.0301 AGREEMENT: FALCON ENTERPRISES ALTERNATIVE SCHOOL
2020-2021 SCHOOL YEAR**

Pursuant to Wisconsin Statutes **66.0301**, **120.25** and Department of Public Instruction **Chapter PI-14.02**, the School Districts of **ABBOTSFORD and Colby** have agreed to form a consortium for the purpose of providing services to students at risk (grades 9-12).

Description of the Program (PI-14.02 (b)):

- The Abbotsford School District personnel will provide assessment, placement, programming and instruction. Instruction will be provided using each of the consortium district's curriculum and graduation requirements.
- Copies of paperwork will be provided to the resident district. Personnel will present to the Board of Education upon request.

Fiscal Agent (PI-14.02 (c) 1,2,3):

- The Abbotsford School District is the "employer" for purposes of compliance with State Statute §111.70. (teacher's retirement, worker's compensation, and unemployment insurance).
- The Abbotsford School District is the fiscal agent and will establish and maintain records in accordance with the uniform financial accounting system prescribed by the department under s.115.28 (13); file all required financial reports with the Department of Public Instruction; Upon request of the department, file a copy of the contract and the plan of operation with the department.
-

Transportation (PI-14.02 (g)):

- Each home district is responsible for determining policy and protocol for transportation of students.

Pupil Membership (PI-14.02 (f)):

- The Abbotsford, Colby, and Spencer School Districts will claim respective attending students as residents and receive the equalization aid for them, subject to the annual reconciliation described in the following section.
- For the purpose of DPI Pupil Count reporting (PI 1563), each district will count their attendees of the FEHS as residents in the initial Starting Head Count.

Budget Reconciliation (PI-14.02 (f)(h)):

- The Abbotsford School District will prepare a preliminary budget for FEHS. The participation fee will be invoiced in January, with actual and final reconciliation prior to June 30, 2020.
- A \$5,000.00 participation fee will be charged to each school in the consortium.
- Prorating of costs to each participating school district shall be based on each half (.5) credit attempted by students from the school district participating in the cooperative program. The prorating of costs to each participating school district shall be made on a basis, which is fair and equitable to each participating school district.
- Budget variations shall require prior approval from each school board.

Miscellaneous Provisions:

- Each district will name a contact person. **(Identified Below)**
- Each district will be responsible for providing its own annual report detail relating to student achievement, state assessment, etc. and provide copies of those reports to the other districts.
- This **66.0301** Agreement will be reviewed and renewed annually.

ABBOTSFORD

Board President

Board Clerk

Board Approval Date

**Cheryl Baker, Supt.
510 W. Hemlock St.
Abbotsford, WI 54405
(715) 223-6715**

COLBY

Board President

Board Clerk

Board Approval Date

**Steve Kolden, Supt.
P. O. Box 139
505 W. Spence St
Colby, WI 54421
(715) 223-2301**

SECTION 9. SICK LEAVE

9.01 Sick Leave Earned

- A. Calendar Year Employees (260 Day): Each employee shall be credited with one (1) day of paid sick leave per month of employment to a maximum of twelve (12) days per contract year.
- B. Professional Exempt Employees (teachers): Each employee shall be credited with twelve (12) sick leave days per contract year.
- C. School Year Employees: Each employee shall be credited with one (1) day of paid sick leave per month of employment to a maximum of twelve (12) days per contract year.
 - 1. Employees working at least 220 days are considered 11 month employees.
 - 2. Employees working at least 200 days are considered 10 month employees.
 - 3. Employees working less than 200 days are considered 9 month employees.
- D. Crediting of Sick Leave: Sick leave though credited at the beginning of each fiscal year is vested only upon completion of the work year. Any employee terminated or resigning will be credited only with those days earned at the time employment is severed.
- E. Part-time Employees: Part-time employees will receive sick leave on a pro-rated basis based upon the number of hours they are scheduled to work.

9.02 Sick Leave Use

- A. Sick leave shall be paid for any absence from work due to the:
 - 1. Personal illness, injury or serious health condition of the employee, member of immediate family, or other individual as specifically approved by the District Administrator.
 - 2. Medical or dental appointments for the employee and/or member of immediate family that cannot be scheduled outside of the employee's regularly scheduled work hours.
 - 3. Required appearances in court of law involving no moral turpitude on the part of the employee and only as a witness or defendant.
- B. Definitions: the following definitions apply under this section:
 - 1. Immediate Family:
 - a. Child: means a natural, adopted, foster or treatment foster child, child of a domestic partner, a stepchild or a legal ward who is less than eighteen (18) years of age or the individual is eighteen (18) years of age or older and cannot care for himself or herself because of a serious health condition. For the purposes of section 9.02, A (3), all definitions in this paragraph apply except for age eighteen (18).
 - b. Parent: means a natural parent, foster parent, treatment foster parent, adoptive parent, stepparent or legal guardian of an employee or an employee's spouse or domestic partner.
 - c. Spouse: means an employee's legal husband or wife.
 - d. Domestic Partner: means an employee's domestic partner.
 - 2. Serious Health Condition: means a disabling physical or mental illness, injury, impairment or condition involving any of the following:
 - a. Inpatient care in a hospital, nursing home, or hospice.
 - b. Outpatient care that requires continuing treatment or supervision by a health care provider.
- C. Sick Leave Increments: Sick leave may be allowed in increments of one-half hour.

9.03 Sick Leave Accumulation

Sick leave for employees will accumulate for full-time and part-time employees to a maximum of 100 days.

9.04 Pay for Unused Sick Leave

- A. **Retirement**: Employees eligible for retirement will be compensated at forty (\$40) per day for each whole day of unused sick leave. The maximum number of eligible days shall be one hundred (100). Employees with more than one hundred (100) accumulated days as of July 1, 2007, will be grandfathered for the purpose of this retirement pay provision. No retirement pay will be made to any employee dismissed with discipline.
- B. **Severance**: Employees not eligible for retirement will be paid ten (\$10) per day for each whole day of unused sick leave. The maximum number of eligible days shall be one-hundred (100). Employees with more

After fifteen (15) years of service	20 days
Every Year in addition to fifteen (15)	½ day per year up to 25 days

“Years of Service” as set forth in this Article refers to years of service in the District in a position that is eligible for vacation under Part III. Eligible employees in the District shall receive the preceding vacation depending on years of service as measured each July 1st. For calculation purposes initial date of hire is considered year one. For new employees, vacation is prorated based on date of hire. For part-time employees, vacation pay shall be pro-rated based on the average number of hours worked per week during the previous year.

6.03 Scheduling of Vacation

Vacation time may be taken in full blocks, or in shorter blocks not less than one hour as arranged with the immediate supervisor. Requests for vacation time shall normally be made and approved at least five (5) working days prior to taking such leave, however, vacation time requested with less than five (5) working days notice may be approved by the District Administrator and/or his/her designee. No employee may be denied the ability to take all of his or her accrued vacation during a 12-month period, but the District Administrator and/or his/her designee shall have the right to schedule vacations on a first-come, first-served basis, as necessary to accomplish work objectives.

6.04 Payment upon Termination/Transfer to a Position Not Eligible for Vacation

Any employee who terminates his or her employment for any reason, other than discharge, or any employee who transfers to a position that is not eligible for vacation, shall be entitled to the vacation pay remaining in his or her accumulation, as well as a pro-rated amount of the vacation that the employee would have received upon his or her next anniversary. Compensation for any unused vacation days will be equal to the daily wages per accumulated day at the time of the employee's termination and will be remitted on the final paycheck.

6.05 Holidays during Vacation

Should a paid holiday fall during an employee's vacation period the employee shall be allowed to take an additional day of vacation in lieu of such holiday.

SECTION 7. HOLIDAYS

7.01 Holidays Defined

A paid holiday is a day off with pay for the number of hours the employee normally works. Paid holidays will be provided to full-time and part-time employees according to the following schedule:

A. Employees working a full calendar year (260 work days)

January 1	Thanksgiving Day
Memorial Day	Day after Thanksgiving Day
Good Friday	December 24
July 4	December 25
Labor Day	December 31

B. Employees working at least 220 days per calendar year, but less than 260 days per calendar year

January 1	Memorial Day
Labor Day	Thanksgiving Day
December 24 (1/2 Day)	December 25
December 31 (1/2 Day)	

Colby School District Extra-curricular and Co-curricular Wage Schedule

	POINTS	\$102.00 PER POINT VALUE
FOOTBALL		
Varsity Head Coach	26	\$2,652.00
Varsity Assistant Coach	23	\$2,346.00
Varsity Assistant Coach	23	\$2,346.00
Ninth Grade Coach	21	\$2,142.00
Ninth Grade Coach	21	\$2,142.00
Middle School Head Coach	15	\$1,530.00
Middle School Assistant Coach	11	\$1,122.00
Middle School Assistant Coach	11	\$1,122.00
CROSS COUNTRY		
Head Coach	22	\$2,244.00
Assistant Coach	17	\$1,734.00
Middle School Head Coach	15	\$1,530.00
VOLLEYBALL		
Varsity Head Coach	22	\$2,244.00
Varsity Assistant Coach	19	\$1,938.00
Ninth Grade Coach	16	\$1,632.00
Middle School Head Coach	14	\$1,428.00
Middle School Assistant Coach	10	\$1,020.00
SWIMMING-GIRLS		
Varsity Head Coach	22	\$2,244.00
Varsity Assistant Coach	19	\$1,938.00
Middle School Coach	14	\$1,428.00
Middle School Assistant Coach	10	\$1,020.00
BASKETBALL - BOYS		
Varsity Head Coach	26	\$2,652.00
Varsity Assistant Coach	21	\$2,142.00
Ninth Grade Coach	19	\$1,938.00
Middle School Head Coach	13	\$1,326.00
Middle School Assistant Coach	9	\$918.00
BASKETBALL - GIRLS		
Varsity Head Coach	26	\$2,652.00
Varsity Assistant Coach	21	\$2,142.00
Ninth Grade Coach	19	\$1,938.00
Middle School Head Coach	13	\$1,326.00
Middle School Assistant Coach	9	\$918.00
WRESTLING (COOP W/ABBOTSFORD)		
Varsity Head Coach	26	\$2,652.00
Varsity Assistant Coach	21	\$2,142.00
Assistant Coach	19	\$1,938.00
Middle School Head Coach	13	\$1,326.00

Middle School Assistant Coach	9	\$918.00
TRACK - BOYS & GIRLS		
Varsity Head Coach	20	\$2,040.00
Varsity Assistant Coach	17	\$1,734.00
Varsity Assistant Coach	17	\$1,734.00
Varsity Assistant Coach	17	\$1,734.00
Middle School Head Coach	13	\$1,326.00
Middle School Assistant Coach	9	\$918.00
BASEBALL		
Varsity Head Coach	22	\$2,244.00
Varsity Assistant Coach	19	\$1,938.00
GOLF		
Varsity Head Coach	17	\$1,734.00
Varsity Assistant Coach	13	\$1,326.00
SOFTBALL		
Varsity Head Coach	22	\$2,244.00
Varsity Assistant Coach	19	\$1,938.00
Varsity Assistant Coach	19	\$1,938.00
CO-CURRICULAR		
Educators Rising	7	\$714.00
FBLA Head Advisor	7	\$714.00
FBLA Assistant Advisor	6	\$612.00
FCCLA Advisor	7	\$714.00
FFA Advisor	8	\$816.00
Assistant FFA Advisor	6	\$612.00
Newspaper Advisor	10	\$1,020.00
Pep Band Instructor	10	\$1,020.00
Show Choir Advisor	10	\$1,020.00
Show Band Advisor	9	\$918.00
Skills USA Advisor	7	\$714.00
Skills USA Ass't	6	\$612.00
EXTRA-CURRICULAR		
Annual Advisor	13	\$1,326.00
Annual Assistant Advisor	6	\$612.00
Cheerleading/Pom Pon/Dance Advisor - per season	5	\$510.00
Chess Team Advisor *	5	\$510.00
Drama Advisor	13	\$1,326.00
Assistant Drama Advisor	10	\$1,020.00
Musical Instrumental Director	5	\$510.00
Musical Vocal Director	5	\$510.00
Foreign Language Advisor	7	\$714.00
Forensics Advisor	11	\$1,122.00
Forensics Assistant Advisor	5	\$510.00
Madrigal Director	5	\$510.00
Math Team Advisor *	5	\$510.00
NHS Advisor - HS	5	\$510.00

NHS Advisor - MS	3	\$306.00
Prom Head	3	\$306.00
SADD Advisor	5	\$510.00
Special Olympics - Head Coach - per season	5	\$510.00
Special Olympics - Ass't Coach - per season	3	\$306.00
Student Advisor - Academic Competition *	5	\$510.00
Student Council Advisor - HS	8	\$816.00
Student Council Advisor - MS	3	\$306.00
Water Ballet Head	8	\$816.00
Water Ballet Assistant	3	\$306.00
* Interscholastic Competition		

Point Value=\$102, IF Position Points Value is:

Greater than 18, then 1 pt. for every 2 years of service

9-17, then 1 pt. for every 3 years of service

1-8, then 1 pt. for every 4 years of service

APPENDIX

COLBY SCHOOL DISTRICT Extra Duty Wage Schedule

Carl Perkins Staff Coordinator	\$472.50 \$ 450.00
Chemical Hygiene Coordinator	\$685.44 \$ 652.80
Steering Committee - Elementary, MS, HS	\$514.08 \$ 489.60
Substitute Caller Grades K-4	\$1,653.75 \$1,575.00
Substitute Caller Grades 5-12	\$2,205.00 \$2,100.00
Sustainability Coordinator	\$ 652.80
Teacher Mentors	\$535.50 \$ 510.00
Wellness Coordinator	\$685.44 \$ 652.80
Instructional Technology District Coordinator	\$2,500.00
Instructional Technology High School, Middle School, or Elementary Support	\$1,500.00
After School Study Club Coordinator	\$1,000.00
Teacher Overload Assignment	\$1050/semester \$1,000/semester
Curriculum Study	\$ 12.50 per hour
Summer School	\$ 24.00 per hour
ESEA Grant Planning and Writing	1% of Allocation
Fiscal Grant Management	1% of Allocation
IEP Translation	Regular Rate of Pay w/OT as applicable (Hourly Staff)
Weight Room Supervision	\$24.00 per hour (Certified Staff) Regular Rate of Pay w/OT as applicable (Hourly Staff)
Detention	\$24.00 per hour (Certified Staff) Regular Rate of Pay w/OT as applicable (Hourly Staff)
LEA Rep. for IEP Meetings	\$24.00 per hour (Certified Staff) AND Approval of SPED Director
Study Team	\$24.00 per hour (Certified Staff) Regular Rate of Pay w/OT as applicable (Hourly Staff)
Translation for PT Conferences	\$11.00 per hour (Sub Rate)
Event Supervisor (Crowd Control)	\$37.80 per event \$36.00 per event
Ticket Takers, Ticket Sellers, Timers, Scorekeepers, Yard Keepers, Down Keepers (per athletic event)	\$28.35 per event \$27.00 per event
Athletic Announcer/Media Specialist	\$750.00
Chaperones (for any approved bus trip at a time other than during regular school hours)	\$ 20.00 per trip for 0 – 60 miles \$ 25.00 per trip for over 60 miles \$ 50.00 for any overnight trip**
** Does not apply to advisors/coaches already compensated through extra-curricular Letters of Appointment.	